



Grey Court School, Ham Street, Ham Richmond TW10 7HN

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5th February 2010

Dear Parent/Carer

Year 7 Parents' Book Look Evening
Thursday, 25th February 2010 from 4:30 - 7:00 p.m.

I would like to invite you to the Parents' Consultation Evening on Thursday 25th February from 4:30 - 7:00 p.m.

This is a very important evening for parents of Year 7 students and I would encourage you to make every effort to attend. At the Parents' Evening you will receive your son/daughter's second progress check and will have the opportunity to see all the work your child has been producing in their first term of secondary school. You can therefore judge for yourself:

- The quality and presentation of work being produced
- The quantity of work being produced (in class and at home)
- What progress is being made
- What you need to do to support your child's learning

As the work of a number of students will be set out, we would ask that you please only look at your own child's work whilst in the classroom.

Your child will receive an appointment sheet indicating the time slot that has been allocated to you to look at the work and to speak personally to your child's subject teacher, on a first come, first serve basis within that time slot. Please note that this will be a 5 minute conversation. Most Subject teachers will be based in their teaching rooms. You will be given a map of where teachers will be based on the evening.

I would expect you to bring your son or daughter with you to the evening, to ensure a clear understanding of what targets need to be set for the remainder of the year if they are to achieve their full potential at Grey Court School.

It is the responsibility of the year 7 students to make appointments with their subject teachers and this process will be explained to them by their tutors.

Given the nature of secondary schools, some teachers teach a large number of year 7 students, and it might not, therefore, be possible for parents to see all their children's subject teachers.

We look forward to seeing you on the evening.

Yours faithfully,

Mr A Low
Phase Leader