

**MINUTES OF THE PARENTS ASSOCIATION MEETING
MONDAY 13TH SEPTEMBER 2008**

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| Present: Sophie McLoughlin (Co Chair) | Carol Tait (Co Chair) |
| Alex Browning | Janet Patterson |
| Anne Cramp | Jill Brooks |
| Imogen Geraghty | Sara Tricker |
| Frances Kitson | Kate Bray |
| Sara Windsor | Rebecca Blanchard |
| Tim Kimber | Julia Rilett |
| Sarah Hickstop | Linda Brett |
| Mark Nellis | |

Apologies: Anna Gilbert

Matters Arising

No matters arising

School Update – Maggie Bailey

Maggie Bailey reported on the following:

The school was fully staff for September 2008.

The new cashless system for catering for school dinners was being introduced. Catering numbers were up and needed reviewing as the lunch service was staggering queuing times.

The school timetable had been changed from fortnightly to weekly from September 2008 and will be reviewed to see how well it is working.

There were 168 Year 7 pupils this year and they had settled in well.

Proms in the Park

September 21st from 2.00 p.m. to 4.00 p.m.

Sophie McLoughlin reported that she was sorting out raffle prizes and asked if anyone had a prize for the raffle to let her know. Posters needed to be set up by 10th September. Mark Nellis confirmed that he was organising posters and gave out sample posters at the meeting for approval. These were approved. Mark Nellis confirmed that a flyer was also going into a bulletin.

Car Boot Sale

Carol Tait reported that the date for the Car Boot Sale had changed from October and would now take place on Sunday 28th September 2008.

Carol reported that teams of volunteers were required for various duties on the day and asked for volunteers to contact her as soon as possible.

Publicity for the event was going into: local papers, leaflets home via students, parentmail, posters in local shops, car boot sale websites, Richmond Council and Kingston Council websites.

Carol reported that 5 banners were being made up for the event, which the PA was hoping to get Lords Estates Agents to sponsor.

Refreshments were agreed: tea, coffee, hot chocolate, bacon sandwiches which could be produced from the school kitchens.

Start Times confirmed as:

Sellers 7.00 a.m.

Buyers 8.00 a.m.

Entrance Fees: Cars £10 Vans and Sideways Cars £20

Adults £1 Children free

Stewards would be needed for the main gate (2 people) in 2 shifts from 8.00 a.m to 10.00 a.m. and 10.00 a.m. to 12.00 p.m.

Carol reported that she would send out a schedule for volunteers via Linda Brett.

Spending

Sophie McLoughlin reported that the PA had financed:

£8000 towards the decking area in the school grounds.

Monies towards the school hall including lighting and large tv screen. Maggie Bailey would confirm the final costs to the PA.

It was agreed that Maggie Bailey would liaise with staff re: lists of requests for monies and the PA would prioritise and agree these requests.

Future Events

A Quiz Night would be held on Friday 28th November at the Hawker Centre, Kingston.

Parents Workshops

Maggie Bailey agreed to investigate dates for the Internet Safety Workshop and would confirm dates with Sophie McLoughlin and Carol Tait.

There was also a possibility that a Homework Workshop may be held this term in addition to the Internet Safety Workshop. Maggie Bailey would confirm this.

Feedback from Information Evenings

Sophie McLoughlin and Carol Tait reported that the feedback from these evenings had been very good and lots of parents wanted to get involved with the PA.

Any Other Business

Parent donations via Deeds of Covenant were discussed. This needed agreement from the Governing Body. Maggie Bailey would look into this.

Sophie McLoughlin and Carol Tait agreed to look into sending a mailshot to the whole school for Deeds of Covenant.

The issue of the school not receiving any additional funding from Richmond Council was discussed and it was felt that the PA could get involved in this issue by raising the matter and sending a formal letter to Richmond Council to express concern about this matter. It was agreed that this would be discussed at the next meeting.

Next Meeting

Monday 10th November 2008 at 7.30 p.m. at the Hawker Centre, Kingston.