

**MINUTES OF THE PARENTS' ASSOCIATION MEETING  
MONDAY 12<sup>TH</sup> JANUARY 2009**

**PRESENT:** Sophie McLoughlin (Co-Chair) Carol Tait (Co-Chair)  
Gillian Harding John Harding  
Joanna Benefield Imogen Geraghty  
Julia Rilett Anne Cramp  
Tamsin McNicol Kate Watts  
Tim Kimber Linda Brett

**APOLOGIES:** Anna Gilbert, Frances Kitson, Karen Edney, Sara Wright  
Susie Tricker, Mark Nellis, Jill Brooks  
Maggie Bailey – Head of School

**MATTERS ARISING**

There were no matters arising.

**QUIZ NIGHT**

The quiz night is planned for Friday 23<sup>rd</sup> January at the Hawker Centre at 7.30 p.m.  
Donations for raffle gifts were requested.

**FUND RAISING**

**Film Night**

Sophie McLoughlin raised the suggestion of a Film Night at the school, either for staff and children or for parents. This would be done in line with Film Bank who have an extensive range of films and single application fee can be paid for £150. Film Bank would then take either 35% of the box office or £75 per showing, whichever is the larger amount. The ticket price would include the cost of the film, a film sheet, a glass of champagne and nibbles. It was suggested that the price of the film for the ticket be kept low so that more money could be raised via refreshments. A Friday night was deemed to be the best night to hold these. It was suggested that a children's showing could be held after school first and then a parents showing later that evening **Friday 20<sup>th</sup> March** was agreed as a first date and Sophie McLoughlin agreed to discuss this with Maggie Bailey. Offers of help were received from Joanne Benefield, Carol Tait, Imogen Geraghty and Jill Brooks to support Sophie McLoughlin.

**Racing Night**

Carol Tait suggested that a Race Night could be held. It was agreed that this was a possibility for the summer term and would be discussed at the next meeting.

**SCHOOL UPDATE**

A full update could not be given as Maggie Bailey had given her apologies.

Sophie McLoughlin updated on the following:

The Internet/Personal Safety Workshop would be scheduled for March 2009 – dates to be finalised as soon as possible.

Sophie McLoughlin and Carol Tait would write to Maggie Bailey for confirmation of the list of priorities for PA monies so that these could be agreed at a future meeting.

Suggested dates for the summer event were:

14<sup>th</sup> June 12.00 to 4.00

21<sup>st</sup> June 12.00 to 4.00

Sophie would discuss this dates with Maggie Bailey and confirm a final date. It was agreed that the summer event would include sporting events, an art exhibition, bands to play (students) and a BBQ.

It was generally felt that Parent Mail was still not working. Sophie McLoughlin would raise this with Maggie Bailey.

### **CAR BOOT SALE**

Carol Tait reported that the Car Boot Sale had been a great success and had raised £750. There had been 45 sellers and 265 adult buyers passing through the doors.

The next sale was on Sunday 25<sup>th</sup> January 2009. 4000 leaflets were going out along with posters. Joanna Benefield agreed to organise volunteers to deliver leaflets.

It was agreed that the catering would remain the same as before – bacon and cheese rolls, cakes, tea, coffee, hot chocolate. Soup would be added for 50p.

Carol Tait reported that sellers should be let onto the grounds as soon as possible.

It was agreed that tables could be rented out for sellers at £2 for 2 tables with a £10 deposit returnable.

Carol Tait confirmed that she would send around a separate communication for volunteers for 25<sup>th</sup> January.

Future dates for the next Car Boot sales were:

8<sup>th</sup> March

26<sup>th</sup> April

28<sup>th</sup> June

### **FUNDS FOR THE SCHOOL**

It was suggested that the PA could help with funding to tarmac/level the entrance in Sandy Lane which would improve the school environment. This uneven service had been causing problems at the last Car Boot sale. A temporary ramp was suggested until a decision had been reached. Carol Tait agreed to speak to the DT Department to see if they could help with a temporary service.

### **ANY OTHER BUSINESS**

Tim Kimber asked what was happening with the one-off appeal to parents which had been discussed at the last meeting. Sophie McLoughlin said that a letter needed to go out from the PA and agreed that she and Carol Tait would organise this as soon as possible. She confirmed that this would be a one-off appeal and that the PA needed to look at direct debit payments from parents for the future. Both appeals would need to incorporate a gift aid declaration.

### **DATE OF NEXT MEETING**

Monday 2<sup>nd</sup> March 2009 at 7.30 p.m.

Hawker Centre, Kingston

