



**EVERY CHILD,
EVERY DAY**
ACADEMY
TRUST



Safeguarding Policy - Student Version

Reviewed by	Date
School Collegium	10 December 2025
Next Review	December 2026

Designated Safeguarding Lead	Ms V Price
Deputy Designated Safeguarding Lead	Mrs S Mercer
Safeguarding Governors	Ms E Rowley

This student friendly policy is designed for you. We created this policy to help you decide what could be a 'problem' and where to get help and support.

Grey Court School is our school and we want it to be a safe environment. The adults in Grey Court School will do everything they can to make sure you are protected and happy. We want to support you to be safe inside and outside of school.

This policy is to help you understand what Safeguarding means to you and to help you decide what could be a "problem" and whom you should talk to.

The adults in school will do all they can to :

- Protect you from harm.
- Talk to you if you are worried about something
- Make sure nothing stops you being healthy or developing properly.
- Make sure we have a note of any medical issues and allergies
- Make sure you are safely looked after.
- Make sure you have the best learning experience and opportunities, so that you can grow to be happy and successful
- Support your health and wellbeing
- Offer you advice and guidance

They agree that to make sure they look after you they will:

- Make the school a friendly, welcoming and supportive environment so that it is somewhere you feel you belong and want to be.
- Be there for you to talk to if you need to and know who you can go to for help.
- Teach you how to keep safe both online and in real life.
- Signpost you to support links in lessons and in the Keep Safe pages in your planner
- Provide you with an anonymous report a concern form so that you can let us know if there is anything that we need to follow up
- Have all the right rules, policies and practices in place to help look after you.
- Notice if you are missing in school or struggling with attendance , as this can be a sign that something is wrong.
- Be impartial

Abuse

Abuse is when someone hurts you, treats you badly or makes you feel unsafe. It can be physical, emotional, sexual, neglect, or happen online. Abuse is never okay.

Examples include:

- If someone deliberately hits you, hurts you, injures you or humiliates you in different ways.
- If someone says or does something that makes you feel bad about yourself by teasing, using hurtful language or hurting your feelings, which makes you feel scared, sad, upset or frightened.
- If someone shouts, threatens, hits or hurts someone you love whilst you are around which makes you scared, unhappy or worried.
- If someone does not take proper care of you so that you feel abandoned, lonely or neglected. You might not be able to eat or wash regularly, or you might not be able to come to school every day or on time.
- If someone touches you in a way that you do not like; for example touching your private parts. This is inappropriate
- If someone makes you do things or look at things which make you feel ashamed, embarrassed, uncomfortable or guilty. They may ask you to keep it a secret or give you presents.

Abuse is **never okay** and if you are being or have been abused, you must remember – it is not your fault. You must **always tell someone** and they will help it to stop.

In and Out of School

All of the staff at Grey Court School will do their best to make sure the building is safe for you to learn in and spend time in. We will make sure that we know who everyone is in the school by asking visitors to sign in at reception. You will always know who a visitor to the school is because they will have signed in at reception and will wear the printed lanyard they receive. People who are not members of staff and who we do not know, will never be allowed to walk around school with you or spend time with you on your own. The building, outside areas and fields will be as safe as they can be for you so that you do not hurt yourself, although accidents can happen. Staff will look after you if the fire alarm or lockdown alarm goes off and make sure you know what to do and where to go. When you leave school to go on a trip somewhere, the staff will make sure they can keep you safe wherever you are going.

What we will do

At Grey Court School we will help you in the following ways:

- We will do our best to spot if there is a problem. All of the staff in the school have training in this.
- We will work with other people (including the people at home) to help protect you and solve any problems you may have.
- All staff will be vigilant of any student concerns and will be reminded that they need to be so in staff training.
- We will listen to you if you want to talk to us and need our help. We will

always take you seriously.

- We will support and encourage you and will respect your wishes and views in the best way possible
- We will address the issue of abuse in assemblies and PDW

At Grey Court School you can talk to any member of staff, but you should know that there are a number of staff who are responsible for making sure you are safe and well cared for. People in school who can help you are:

- Your PSOs (pastoral and safeguarding officers)
- Your form tutors
- Your head of year/phase leader
- Mrs Mercer, Director of Wellbeing and DDSL
- Ms Price, Designated Safeguarding Lead
- Mrs McDonnell- Grey Court Family Support Worker
- Any member of staff in the school

It is important that you know...

- It is never your fault if someone is hurting or abusing you.
- There is always someone who can help you.
- If you do speak to someone, they cannot always keep what you have said to themselves, they may need to pass it onto the safeguarding team
- Your confidential information will only be shared on a need to know basis
- If someone is hurting you, they might also be hurting someone else, so it is important that you tell someone to make it stop.
- Every child should enjoy their right to a happy and safe childhood.

**DO NOT BE SCARED TO TELL SOMEONE STRAIGHT AWAY
WE WILL ALWAYS LISTEN**

Tips for keeping yourself safe

Bullying – If you think a student or a grown up is bullying you or someone you know, you must tell your parents/carers, a teacher or someone you can trust as soon as you can. It will not stop unless you speak out.

Saying funny or strange things to you – If a student or a grown up says something to you, or you hear something that you do not like or that upsets you, you must tell your parents/carer, a teacher or someone you can trust.

Touching you – Your body belongs to you and not to anyone else. This means all of your body. If someone touches you on a part of your body like your bottom, chest or anywhere else you do not like, it is not okay. You must tell your parents/carers, a

teacher or someone you can trust as soon as you can.

Hitting, punching or smacking you – If a student or a grown up hits you, punches or smacks you or hurts you in any way, you must tell your parents/carers, a teacher or someone you can trust as soon as you can.

Secrets – Secrets such as surprise parties are fun, but some secrets are not good and should never be kept. Bullying should not be kept a secret and no-one should ask you to keep a kiss, hug or inappropriate touch a secret. You must tell your parents/carers, a teacher or someone you can trust as soon as you can. Do not keep a secret. If you are worried about talking face - to face, you can report this on the anonymous reporting form.

Presents – Presents are a good thing to get, but you should not take a present from anyone without checking with your parents/carers first. Most of the time it will be okay, but sometimes people try to trick children into doing something by giving them presents (like sweets, money or phones) This is sometimes called a bribe. If it does not seem right, tell someone as soon as you can.

On the computer or your phone - Computers and mobile phones help us all to share things and talk to our friends or family, but they can also make it easier for bullies and other people that want to hurt you to get close to you. If you see something upsetting, unsafe, or false (like fake news or conspiracy theories), talk to an adult. Some online posts, images or videos may be AI-generated and unsafe. Through the online safety curriculum, the school will teach you how to review online material critically and will assist you to evaluate whether such material is trustworthy or not. Always check and ask an adult if unsure. It is important to know how to keep yourself safe on your computer, your phone and on websites. Grey Court School has an online safety policy and acceptable usage policy that is there to protect you. If you are unhappy with any comments or photographs you've seen on your computer or mobile, then you can also contact www.thinkuknow.co.uk as well as adults in school.

Useful Numbers and Links

- **Anonymous Concern Reporting Form** : <https://forms.gle/vXBXse3THvL4VbW29>
- **Kooth** www.kooth.com
- **Childline** 0800 11 11 <https://www.childline.org.uk/www.childline.org.uk>
www.thinkuknow.co.uk
- **NSPCC**: 0800 1111 help@nspcc.org.uk
- **Papyrus**: 0800 068 4141
[About Us | Papyrus UK | Suicide Prevention Charity \(papyrus-uk.org\)](http://www.papyrus-uk.org)
- **Youth Access**: 020 8772 900 <http://youthaccess.org.uk/>
- **Young Minds**: 020 7089 050 <https://www.youngminds.org.uk/>
- www.childrenssociety.org.uk

- www.turn2me.org
- www.relate.org.uk
- www.childbereavementuk.org.uk
- www.wearewithyou.org.uk
- www.welbeingenterprises.org.uk
- www.nhs.uk - mental health apps, self-harm distraction techniques School Health