



IT TECHNICIAN

PERSON SPECIFICATION

Experience:	Essential or Desirable	How Assessed
Working with children Essential Application	Essential	Application
Working in an education setting	Desirable	Application
Qualifications:		
Educated to NVQ level 3 in IT related subject or equivalent gained through specific relevant experience	Desirable	Application & documentary evidence
Good general level of education with a minimum of GCSE Maths and English A-C	Desirable	Application & documentary evidence
Knowledge:		
Good working knowledge of: <ul style="list-style-type: none"> ● Fundamental of Windows operating systems ● Basic PC and peripherals hardware knowledge ● Microsoft Office and Internet applications ● Email: Outlook ● Experience of PC hardware, operating systems and applications software ● Active Directory user administration ● Google Workspace administration ● Basic networking concepts including TCP/IP, DNS and DHCP ● Experience supporting Windows, macOS and ChromeOS devices 	Essential	Application & Interview
Skills:		
Excellent verbal communication skills	Essential	Application & Interview
Ability to communicate with students and adults	Essential	Application & Interview
Ability to communicate with people of all technical abilities		
Ability to problem solve		
Accurately follow documented procedures		
Ability to work under pressure	Essential	Application & Interview
Ability to work flexibly	Essential	Application & Interview
Other:		
Willing to self-improve / attend training	Desirable	Application & Interview
Enthusiastic, willing to learn, organized, attention to detail, effective team work.		