

Contact: School Appeals Officers



1st Floor
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11 De Havilland Drive
Weybridge
KT13 0YP

Email: surrey.schoolappeals@surreycc.gov.uk

Date as post marked

Dear Parent

SCHOOL STANDARDS & FRAMEWORK ACT 1998
School Admission Appeals

I understand you wish to appeal against the decision not to offer your child a place at a school you listed on your preference form.

Please find enclosed an appeal form and a set of guidance notes, which you should read carefully before you complete the appeal form. Please return your completed appeal form by **Tuesday 29 March 2022 for secondary school appeals** to avoid any delay in hearing your appeal.

Please use the above contact details if you have any queries regarding your appeal.

Yours sincerely

School Appeals Officer